



REASONABLE ACCOMMODATION REQUEST FOR EXTENSION OF SECTION 8 VOUCHER BASED ON DISABILITY STATUS

Under Federal Regulations [24 CFR 982.303(b)], once the maximum 120-day limit for a Section 8 Voucher has been exceeded, requests for an extension may be approved **ONLY** as a Reasonable Accommodation, based on a person needing the extension due to his/her disability.

Reasonable Accommodations are available to an applicant/participant when the individual meets the definition of an Individual with a Disability, and when the requested accommodation is deemed reasonable, and the requested accommodation: (1) is related to the applicant's/participant's disability; and (2) would provide the applicant/participant with an equal opportunity to enjoy our housing programs. Attached are two forms for your use in making your Request for Reasonable Accommodation:

1. **Verification of Disability Status.** This form includes the definition of an Individual with a Disability. If your Disability Status has not already been verified, this form must be completed by your doctor, health care provider, or by another qualified individual who understands your disability.
2. **Request for Reasonable Accommodation.** You must complete the front of this form as well as the top portion of the back side of the form. Please have the bottom half of the back side of the form completed by your doctor, health care provider, or other qualified individual who understands your disability and who is in a position to know about your need for the accommodation.

In addition to the information asked for in these forms, the following questions must be addressed, before a decision will be made on your request:

1. For what length of time is the Voucher extension being requested?
2. Why is the extension needed; i.e., why were you unsuccessful in finding a suitable rental unit within the original 120 days and **how is this related to your disability?**
3. What actions will be taken, or what plan will be in effect, **to ensure that you are successful in finding a suitable rental unit**, if your extension request is approved?

Any documentation that addresses the questions above should be attached to the completed/signed Disability/Reasonable Accommodation forms. All requests, documentation, correspondence, etc. should be sent to the attention of:

Chuck Hauk
504/ADA Coordinator
Housing And Community Services Agency of Lane County
300 W. Fairview Drive – Springfield, OR 97477

Mr. Hauk may be contacted at (541) 682-2585 or at 1-800-427-6659 with any questions about this process.